



YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	DR. L. D. BALKHANDE COLLEGE OF ARTS AND COMMERCE PAUNI, DIST. BHANDARA
• Name of the Head of the institution	Mr. Sanjay Motiram Nandagawali
• Designation	Officiating Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	07185255490
• Mobile No:	9765626125
• Registered e-mail	pss_pauni@rediffmail.com
• Alternate e-mail	drldebalkhandecoac@gmail.com
• Address	At- Khapri Road, Pauni, Dist.- Bhandara
• City/Town	Pauni
• State/UT	Maharashtra
• Pin Code	441910
2.Institutional status	
• Type of Institution	Co-education
• Location	Rural

• Financial Status	Grants-in aid				
• Name of the Affiliating University	Rashtrasant Tukdoji Maharaj Nagpur Univerisity Nagpur				
• Name of the IQAC Coordinator	Mr. Mangesh Gopichand Wahane				
• Phone No.	07185-255490				
• Alternate phone No.	8308656801				
• Mobile	9890974915				
• IQAC e-mail address	mangeshw50@gmail.com				
• Alternate e-mail address	sanjaynandagawali@rediffmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year)	https://www.dldbcollegepauni.com				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.dldbcollegepauni.com				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	C	1.75	2018	02/11/2018	02/11/2023
6.Date of Establishment of IQAC			01/08/2015		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Nil	Nil	Nil	Nil	Nil	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		

9.No. of IQAC meetings held during the year	2	
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	View File	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> If yes, mention the amount 		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
<p>1. Two days Online Agricultural Seminar conducted in the college from 04 May 2021 to 05 May 2021. - Farmers attended the online exhibition and got knowledge of New Trends in Agriculture and Biological Agriculture. Students got different ideas about Agricultural product, Biological Agriculture.</p>		
<p>2. Program of locality - People and Students became aware of aids awareness programme on dated 01/12/2020 to 31/12/2020, The voter day celebrated 25/01/2021, road safety programme on date 06/02/2021, and workshop on Disaster Management via online and offline modes.on 11/10/2020. During Covid-19 Pandemic NSS Volunteers come forwards with mask making for people and food distribution from door to door for poor & needy people in the villages.</p>		
<p>3. Online workshop conducted by the college on Personality Development Date:-17 to 22 May 2021- Different resource person delivered their guidance on various topics for the development of the student's personality.</p>		
<p>4. Short Term Courses: Departments of History and Music conducted short Term courses on the topic "Pauni Tourist guide" & "Sugam sangeetatil gayak Arun Date yanchi nivadak Bhavgeete v zadipattitil kahi natya geetacha abhays" respectively in the year 2020-21 - Students benefited from tourism and different types of music, which helped them for self-employment.</p>		
<p>5. Programme for Women Empowerment cell conducted programme on topic " Role & Contribution of women in modern age on date 10/03/2021 and</p>		

"Protection of women from Domestic violence During Covid-19" on date 28/05/2021. Students became aware of self-protection and various laws for them to save themselves from domestic violence.

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
<p style="text-align: center;">Guest Lectures</p>	<p style="text-align: center;">Guest lecture conducted by various department during the year. 1) History 10-05-2021 on topic</p>
<p>Conducting Curricular Activities</p>	<p>The various department conducted their curricular activities in the year</p> <p>Date Activity Organizing department Benefited</p> <p>1) 06-12-2020 Distribution of Educational Material to village Student English 80</p> <p>2) 14-04-2021 Online lecture on Educational policy of Dr. Ambedkar Music 29</p> <p>3) 01-04-2021 Essay Competition on Impact of Covid-19 on Education Marathi 25</p> <p>4) 12-03-2021 Workshop on C.V. writing English 40</p> <p>5) 16-03-2021 Students PPT Competition English 35</p> <p>6) 08-03-2021 World Women Day Women Empowerment Cell 73</p> <p>7) 27-02-2021 Mother Language Day Marathi 56. so that students became aware of the departmental activities</p>
<p>Conducting Extension Activities</p>	<p>The Extension activities conducted by the college were .</p> <p>Extension activities & activities for locality by NSS</p> <p>Date Activity Organizing department Benefited</p> <p>1) 06-12-2020 Distribution of Educational Material to village</p> <p>2) 10-03-2021 Role of contribution of Women in society during modern age</p> <p>3) 28-05-2021 Protection of</p>

	<p>women from domestic violence during Covid-19 (Online) 4) 28-08-2020 Intellectual Property Right (Online) 5) 12-03-2021 Workshop on Mushroom Farming (Online) 6) 24-10-2020 MPSC (Online) 37 7) 13-05-2021 Workshop MPSC (Online) 79 8) 12-09-2020 Industry Academia Innovative Practices (Online) 9) 18-04-2021 to 20-04-2021 Financial Accounting and business organization (Online) 10) 08-05-2021 Workshop on Business Planning (Online)</p>
<p>Conducting NSS Regular Activities</p>	<p>During Covid-19 Pandemic NSS Volunteers come forwards with mask making for people and food distribution from door to door for poor & needy people in the villages.</p>
<p>Birth anniversaries of National Heroes</p>	<p>The college celebrated the birth anniversaries of National heroes 26 Jun 2020 Birth Anniversary of Rajarshi Shahu Maharaja celebrated 2) 05 September 2020 teachers Day Birth Anniversary of Dr. Sarvapalli Radhakrisnan celebrated. 3) 30 September 2020 Laxminarayan day. 4) 02 October 2020 Mahatma Gandhi and Lal Bahadur Shashtri birth anniversary celebrated. 5) 15 October 2020 Birth anniversary of A.P.J.Abdul Kalam Celebrated as Reading Inspiration Day. 6) 14 November 2020 Birth anniversary of Pt. Jawaharlal Neharu celebrated. 7) 06 December 2020 Death anniversary of Dr. B. R. Ambedkar. 8) 03 January 2021 Birth anniversary of Savitribai Phule celebrated. 9) 14-April 2021 Birth</p>

	anniversary of Dr. B. R. Ambedkar celebrated. through that students became aware about the role of national heroes and students inspired from the life journey of the national heroes.
Celebration of National Days	The college celebrated 15 August Independence day, 26 January Republic Day & 1 May Maharashtra Day & so that students knew about India history for getting independence from British rule.
Conducting Internal Examinations	College conducted the internal exams of ODD semester for 14/12/2020 to 22/12/2020 & EVEN semester from 22/03/2021 to 01/04/2021 the periodical assessment and students got practiced for the examination of the students
Admission Process	Admission Process Started from 01/08/2020 and the process ended on 30 Sept 2020
Study Tours/Field Visit/Industrial visit (Online)	Due to covid-19 pandemic, the commerce department conducted online industrial visit1) 28-05-2021 Dept. of Commerce 1) Dinsha Factory Buttibori Nagpur 2) Amul Milk product Gujrat for students regarding the awareness of production in the factory.
13. Whether the AQAR was placed before statutory body?	Yes
<ul style="list-style-type: none"> Name of the statutory body 	
Name	Date of meeting(s)
IQAC	11/02/2022
14. Whether institutional data submitted to AISHE	

Year	Date of Submission
2020-21	27/02/2022

15.Multidisciplinary / interdisciplinary

16.Academic bank of credits (ABC):

17.Skill development:

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

20.Distance education/online education:

Extended Profile

1.Programme

1.1	2
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	721
Number of students during the year	

File Description	Documents
Data Template	View File

2.2	721
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	
File Description	Documents
Data Template	View File
2.3	167
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	View File
3.Academic	
3.1	10
Number of full time teachers during the year	
File Description	Documents
Data Template	View File
3.2	17
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	8
Total number of Classrooms and Seminar halls	
4.2	664145.56
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	15
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college is affiliated to R. T. M. Nagpur University, so it has little scope to adopt an impartial curriculum. But faculty members have the entire freedom to adopt several scholar-centric strategies for better curriculum delivery.

The university is continuously operating for the general improvement of college students. Enough care is taken for the systematic implementation of the prescribed syllabus. Curricular and co-curricular sports are nicely deliberate inside the educational calendar to guide closer to the set outcomes. In the first current Principal's address, college students are knowledgeable about the roadmap of curricular and co-curricular sports. To make sure minute degree coaching master execution, an educational diary performs a completely important role.

Academic Calendar: Each branch prepares an educational calendar. It incorporates the sports to be finished throughout the instructional year. The university educational calendar is based on the idea of the departmental calendar of all departments and numerous committees. The very last draft is located inside the IQAC assembly on the suitability of the preceding educational yr for dialogue and to include extra inputs if any.

Academic Diary is the coronary heart of our coaching mastering manners and the unmarried factor of educational evaluation. Every personnel member prepares a lecture notice at some point earlier in their lecture to be engaged. In the lecture notice, school individuals point out the factors to be covered, and techniques of coaching to be used. The syllabus is shipped amongst the schools in line with their hobbies and coaching revel inside the departmental meetings. It helps to execute our timetable.

Monitoring the Teaching-Learning Process: The implementation of the coaching plan and lecture notes are supervised frequently at the pinnacle of the branch. Every month, the head of the branch informally talks with the Principal about the development of coaching and mastering.

The IQAC monitors the overall teaching and learning process by collecting the students' feedback.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://balkhandecollege.com/adminlogin/admin/uploadedImage/academic_calendar/1621314737.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Adjusts the academic calendar and provides the syllabus for the college internal examination, in line with the exam timetable of the affiliated university.

An academic calendar is created previous to the following instructional session. The academic calendar is displayed on the awareness board for the reference of college students and staff. It is likewise uploaded to the college website forever statistics on college students and stakeholders. This will encompass the admission process, coaching-gaining knowledge of timetable, evaluation blueprint, curriculum, and co-curricular sports, extracurricular sports, important departmental and institutional activities, and vacation dates. The college adheres to its instructional calendar for accomplishing inner examinations. In an actual sense, college students are continuously evaluated through taking home assignments, tutorials, surprise tests, unit tests, open-book exams, and add-on course tests. Some activities are prepared for the scholars to assess and enhance their information withinside the subject. The exam committee works at the slots reserved withinside the instructional calendar for inner assessment and prepares the timetable in advance. Departments make their very own coaching plans at their meetings, considering the timetable of inner exams in addition to extra checks withinside the college instructional calendar. Only, college students who are absent to take a look at for legitimate motives are allowed to move for evaluation at a later date. Surprise checks, open e-book tests and quick-term / upload-on guides are evaluated one by one through the respective departments.

The key factors of the educational calendar are as follows. The academic calendar of departmental sports

1. Planning of more than one sport of the respective committees.
2. N.S.S. Planning of extracurricular sports. And the cultural department.
3. Sports sports with prize distribution ceremony.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://balkhandecollege.com/adminlogin/admin/uploadedImage/aqarr_links/Compressed Kaaga z 20220510 095234501865.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

0

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

2

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

50

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

50

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The institution has been a trendsetter in the city of Pauni in

initiating the above-mentioned values in our students. Long before the institution received guidelines from NAAC, the institution has been cultivating these values since its inception through various activities. In its Forty Years-long journey, the institution has earned fame for its various inter-collegiate activities like debate, elocution, patriotic song singing, and mono acting where students get sensitized towards these issues. The annual magazine also consciously integrates articles on all these panoramic issues to catalyze the thought process of students. A wall magazine Pragati Graphics is published twice to provide a platform for latent creativity in students. The institution integrates various life skills, values, and local and global challenges through its curriculum delivery. The college offers twelve courses and some add-on courses in which each and every issue such as civic sense and responsibility, gender, environment, sustainability and human values are addressed. The Department of Marathi, English Literature, Ancient Indian History and Sociology inculcate human values to the students on the base previous history and let them be aware of ethics and human values. Naturally, each teacher integrates all these issues as a part of their teaching-learning process. In the traditional faculty of Arts, all these aspects are practically addressed. . While teaching the prescribed syllabus institute arranges various activities and programs to address the cross-cutting issues such as - a) Gender Issues, constitutional provisions, especially for women. Gender issues in History and all three languages and literature taught Demographic issues in Economics. The issues of gender equality are best portrayed in poetry, drama and novels such as Pride and Prejudice, b) Environmental Issues: Environmental studies is a compulsory subject at B.A-II also some environmental issues are included in the syllabi of Marathi and English. c) Human Values: Human Values are covered in the curriculum of political science, Sociology, History, Music, Marathi Lit., and English Lit. d) Professional Ethics: . Professional ethics are also an integral part of the curriculum. They are specially discussed in the classroom. The teaching of Ancient Indian History, Sociology and literature. Apart from these issues included in the syllabus of affiliating University, our college has taken various steps to inculcate these issues among the students. Following are the activities carried out by the college. The NSS unit of the college actively participates in the national flagship programs and addresses cross-cutting issues at the community level. In order to strengthen the mental setup of students. College organizes lectures on hygiene and sanitation to create awareness about health in girl students through Smart girl workshops by the Women development cell. Guest lectures on Women Empowerment and security are regularly organized. Birth and death

anniversaries of national leaders who were political leaders, and social workers, are organized and students deliver speeches on their works. Thus, a continuous process is encouraged in realizing our vision and mission which mirrors all these values.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

0

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

0

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://balkhandecollege.com/adminlogin/admin/uploadedImage/aqarr_links/feedback%20report.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

721

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

721

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The college assesses the learning level of the students at the entry-level based on their previous year's grades. Then, Faculty Member organizes different programs accordingly. Following programs and activities are conducted in this regard in the Session 2020-21:

Bridge Courses: Faculty Members have conducted Bridge Courses for their respective subjects.

Case study: Commerce Department conducted Case Study Activity for slow and advanced learners

Book reading activity: Department of English conducted a Book reading activity for slow learners.

Guest Lectures: English and Marathi Economics and Commerce Departments had organized a Workshop on Counselling for positive thinking, and Personality development where to address for their career. Economics and Commerce Departments had organized a workshop on Students Bright Future in Business where students seek their applicability in the subject. This activity was planned for Slow and

advanced learners.

Read and Share: English Department organized a Read and Share activity for advanced learners where students read reference books and shared extracts with others.

Powerpoint Presentation activity: Various departments conducted Powerpoint Presentation activity through which students learn how to prepare PPT as well as videos.

Syllabus Revision Activity: Various departments conducted the Syllabus Revision activity for the student's study revision.

Video Tutorials: Faculty Members develop video tutorials that students can refer to again.

Student's Seminar: Seminars by students are conducted to enhance their confidence level and communication skills.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
721	10

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college incorporates student-centric methods, such as experiential learning, participative learning and problem-solving methodologies for enhancing learning experiences:

Experiential learning: Practical classes in BA Programmes offered by the Department of Music, Department of A/History.

Participative learning: Faculty Members plan for different activities where students participate in the learning process. In the Session 2020-21, following participative activities are conducted:

Student Seminars/Surveys: Various Departments conducts student seminars which enable students to study and present the given topic themselves and facilitate peer learning also. Dept. of English, Marathi, Economics, History, Sociology and Department of Commerce also conducted survey in which students participated.

Read & Share Activity: Dept. of English, Marathi organised read and share activity where students read few references book (other than text-book) and read the extract to others.

Problem-Solving Activities: In addition to that in the Session 2020-21, Department of Economics and Department Commerce conducted Statistical Problem-Solving sessions as well as Case Study Analysis Activity to help students gain confidence in that. Such activities the college incorporated for students throughout the session.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

ICT has now become very important part of Teaching-Learning as well as evaluation. At Dr. L. D. Balkhande College of Arts and Commerce Pauni, Dist. Bhandara, it has been a point of focus to engage ICT in teaching-learning since 2011. All the Faculty Members have been trained from time-to-time and made aware about new techniques so that they can plan for ICT-inclusive teaching-learning activities.

College has 03 ICT Classrooms, 01 Computer Lab equipped with ICT facility. Faculty Members use in frequently for participative and innovative teaching-learning. IQAC's ICT Cell also organises PPTs Activity where respective Faculty Members plan for video screening with an objective to provide wide exposure to topic included in syllabus as well as beyond syllabus.

In the Session 2020-21, there were many restrictions to conduct

teaching-learning due to COVID-19 Pandemic. With a vision to facilitate digital teaching-learning for students, ICT Cell conducted Digital Teaching Learning programme which made all the Faculty Members to get into using Google Forms, Google Meet, Creating Video Tutorials, exploring various e-resources in addition to Google Classroom and Power Point Presentation, which they are using since few sessions.

Faculty Members have used Google Forms to record evaluations, feedback for their online classes, as well as syllabus revision. Few Faculty Members have created their YouTube Channel and have uploaded video tutorials for students.

The Institution has 10 full-time teachers. The college has Computers, Laptops, LCD Projectors, Computer labs like ICT tools, and resources available for teaching-learning skills. The college has three ICT-enabled rooms available where-Books, e-newspaper, PPTs, YouTube lectures, Google forms, e-notes, educational internet sites used by the teachers. The teachers used the link of the relevant documents for students' fulfillment. ICT room Photos, Google forms, PPTs, Google classroom, e-notes, question bank links used for the effective teaching-learning process.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://balkhandecollege.com/adminlogin/admin/uploadedImage/gallery/1647068389.jpg

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

10

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

10

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

4

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

179

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college emphasizes making Internal Assessment transparent and robust. The college conducts internal evaluation as per the University Examination or paper Pattern. Internal Evaluation System has been revised from time to time. The system is as follows:

The Head of the institution declares the name of Prof-in-Charge for the college examination for the coming session.

Academic Calendar specifies tentative dates for the conduct of College Examination in both semesters in-line with the University Academic Calendar.

At the start of each academic session, a student orientation program is conducted to inform about the examination patterns.

The examination In-charge coordinates with the students, teachers and administrative staff regarding the examination.

Respective teachers are informed to set the question papers and Evaluation of the same is also done by the Faculty Members.

Time Table is posted and communicated to students 15 days ahead of the examination.

The college conducts physical examinations every year. In the Session 2020-21, it is conducted through Google Forms due to the COVID pandemic situation.

Continuous Internal Examination reports are maintained by Prof-In-Charge. A report of the same is submitted and feedback is sought for further improvement. Proper documentation is maintained during every examination.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Examination in-charge coordinates and manages the exam-related process to make it more transparent and robust. A proper record of the examination schedule is maintained after the consent of the administration officials. Regarding student grievances following process is followed:-All the students are informed about the proper procedure of the examination procedure. There may be discrepancies like absenteeism of the students, marks posting and maintaining the records. In case of any grievances, students can come up with their issues and are free to contact their subject teachers and examination In-charge also. Subject teachers then co-ordinate with the examination In-charge and try to resolve the matter. The related students have conveyed the changes made and action taken.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Response:

Programme outcomes cover a broad area of knowledge, skills, abilities and attitudes that students acquire during the pursuit of UG courses. The institution offers a number of programmes in Arts and Commerce, each of them with apt and well-defined outcomes. The specific learning outcomes of various courses are built into the curriculum of each discipline and are available on the University website. However, they also have some common outcomes that are followed here.

1. The college has created the harmonious atmosphere for learning beyond the classroom and through numerous other co-curricular

and extracurricular activities.

2. The teachers inculcate among students a quest for knowledge that lasts for a lifetime while simultaneously training them in the art of self-learning. We impart the attitude to keep learning, remain updated and readily adopt new development in their subject matter.
3. Students are taught to identify, formulate and analyse real life problems, design and develop solutions and reach valid conclusions using basic principles of their subjects.
4. Enhancing their communication skills allows them to exchange ideas, thoughts, knowledge and information effectively in the language of their choice.
5. We empower students to become future teachers, businessman, administrators and motivators. They acquire the ability and sensitivity to lead them to strengthen their future.

Mechanism of communication of Programme and Course Outcome:

The college has well-designed and effective mechanisms to communicate programme and course outcomes to all students, which are:

1. New applicants can get the requisite information from the college website as well as from the prospects.
2. At the time of admission, The Counselling Cell and Students help centre also cooperates students of what to expect from various courses.
3. The outcome of the courses is clearly outlined during the common orientation day organised on the opening day of the each academic session. This is further reinforced in the orientation programmes organised separately by the department.
4. We believe that in order to become well citizens, our students must be equipped with all necessary skills. Course outcomes are kept in focus while designing extra and co-curricular activities for students.
5. Students are provided opportunities to interact with senior students and alumni to learn about their experience and career paths, so that they are encouraged and motivated to chart out similar roadmaps for their future.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://balkhandecollege.com/adminlogin/admin/uploadedImage/naac/1621316964.pdf
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Response:

The Institution offers courses in Arts and Commerce. Over the duration of their programmes, students acquire knowledge, skills and abilities that enable them to build a future for themselves while also contributing positively to society at large.

Following are direct and indirect measures for evaluating attainment of PO/CO.

Internal Assessment and end-semester examination as direct assessment measures

* As per University guidelines, 20% marks in each course are awarded through internal assessment and 80% marks externally through end-semester examination. The University further stipulates that internal assessment be based on attendance (5%), class test (5%), and assignments and presentation (10%). Following these guidelines, the faculty evaluates students on a continuous basis, providing opportunities to students to improve their performances.

* Assignments are given to students individually for direct measurement of programme and course outcomes. Students are encouraged to give presentations on specific topics.

* Viva-voce is a part of the process of evaluation in these courses.

* Results declared by the university at the end of each semester are thoroughly analysed in academic audits of departments and Staff Council meetings. Results are also published in the annual report of the college.

* Department faculty meets students whose performance is below par

and assesses reasons for poor performance. Appropriate remedial measures are suggested. Star performers are felicitated on the Annual Day of the college.

Alumni and student progression

* The college has consistently produced alumni who have distinguished themselves in various fields, such as Art, academics, Commerce, law, administration. Many are presently placed in reputed positions. Distinguished alumni are invited on annual day function for inspiring students. Such reputed alumni can be taken as an indicator of course/programme outcomes and the level of teaching learning in the institution.

* Students are encouraged to pursue higher education and a number of them do so. While some choose to remain in discipline-centred courses, others choose specialised or professional courses.

As an institute of higher education, we measure the success of POs/COs not only on the basis of marks obtained and jobs secured by our students, but also in term of the confidence and discipline we instil in them.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://balkhandecollege.com/adminlogin/admin/uploadedImage/naac/1621316944.pdf , https://balkhandecollege.com/adminlogin/admin/uploadedImage/naac/1621316964.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

160

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	https://balkhandecollege.com/adminlogin/admin/uploadedImage/agarr_links/staff%20council.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://balkhandecollege.com/Student%20Feedbak%20form.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

NIL

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

9

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

00

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

14

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

During the session 2020-21, the Blood Donation Camp was organized by the NSS of the college with the collaboration of Yuvak Congress Committee Pauni at Laxmi Rama Hall, Pauni on 23 Decmber2020. It was beneficial for teachers and the students. Two teachers and five students participated in the camp.

The students are exposed to cross-cutting issues, through rallies, street plays, and webinars including care of the young, old, infants, and weak. Health and hygiene, Gender sensitization, environmental consciousness, and values for redressal at a societal level. Various commemorative days, weeks, and fortnights increase awareness of students towards society. Talks Government officers and NGO workers supplemented by exposure to real-life situations is through activities of various Cells and associations. Blood donation camps are regularly organized. Extension during COVID is being carried out online through webinars for all stakeholders, and social topics. They have made students more aware and responsible. Students have participated in the webinars, adding to their holistic development. Thus, the 'spirit of DLDB is gradually ingrained in our students through these activities as they progress through the various . & Medicines with the help of RH Pauni and also distributed Educational material to village students in Sonegoan date 06-12-2020.

File Description	Documents
Paste link for additional information	https://balkhandecollege.com/nss.php?session=2020-21
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

NIL

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

17

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in

collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

454

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

6

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

1

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

- **College Campus:**

The Institution has got campus area of 2 acres of land surrounded by greenery.

- **Departments:**

Presently, the institution is running UG Arts and Commerce faculty. There are faculties in Arts and commerce.

- **Class Rooms:**

There are 8 classrooms and a 01 seminar hall, (3class rooms and seminar hall are enabled with LED projector).

- **Laboratory:**

There is 01 laboratory (Music Room).

- **Administrative room:**

The institution-building consists of the Principal's cabin and attached Administrative office, Separate Staff rooms for each Faculty.

- **Common room:**

Separate Girl's and Boys' common rooms are attached with toilets and necessary equipment. A vending machine is available for girls.

- **Ramp:**

The institution has Ramp for handicapped students.

- **Water purifier:**

The institution has 01 a water purifier for the students.

- **Computer Lab:**

The institution has a separate computer center with 10 computers.

- Academic support system:

The college has 1 laptop, 2 Xerox machines, 3 printers, 1 scanner to support teaching and learning process.

- Library:

The central library of the institution college Library with separate stack room, issue counter, separate student reading room and reading room for staff, News Paper, Journal Section, Librarian's cabin. It is well furnished with more than a collection of 4505 books including textbooks, reference books, encyclopedias, dictionaries, journals and periodicals are also available. The library has been using Lib Man Library Software for the computerization of the library

- Garden:

There are different types of plants in the garden to gain knowledge.

- NSS Room:

The college has a separate NSS Department with 150 volunteers.

- CCTV:

The college is under CCTV surveillance for the safety of students and college property.

- Inverter:

The college has a movable Inverter to overcome power cut issues in the college

- Music Room:

The college has a well-equipped practical room for the Dept. of Music, having the necessary Instruments in the Music Room to impart music classes to students.

- Toilets:

There are separate toilet rooms for staff and students in the college.

- **Parking:**

The college has a separate parking facility for staff and students.

- **Canteen:**

A canteen is available for the students and staff.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://balkhandecollege.com/adminlogin/admin/uploadedImage/aqarr_links/Infrastructure%20Photo.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

- **cultural activities :-** Cultural program conducted college
- **Outdoor Game: -** A spacious playground is available for outdoor games like Kabaddi, Kho-Kho, Volleyball, Badminton etc. in the college campus.
- **Indoor Game: -** Facilities for the sports like Chess, Carom, etc are provided to students in the college campus only.
- **Running Track: Nil**
- **Gym: - Nil**
- **Yoga Center:- Nil**

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://balkhandecollege.com/adminlogin/admin/uploadedImage/aqarr_links/play%20Ground.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

6

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

3

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://balkhandecollege.com/gallery.php
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

136542

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

- Name of ILMSsoftware Master Soft ERP Solutions Pvt.Ltd (cloud.mastersofterp.in)
- Nature of automation(fully or partially) Partially
- version 1.1
- Year of Automation 2017
- Electronic Resource Management package for e-journals - No (To be adopted shortly but college not in 2F 12B)
- Library Related Information on Website -The Institution has a website in which library information is also available. The URL is <https://www.balkhandecollege.com>
- Library Automation- Yes, Lib-Man (Master Soft ERP Solutions Pvt.Ltd.,)
- Total number of computers for public access -10 computers

- Total number of printers for public access - One
- Internet bandwidth/speed - ,Airel 50 mbps(Available in college)

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://balkhandecollege.com/adminlogin/librarian/librarian/index.php

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

E. None of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

96241

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

40

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institution has a new setup of computers in 2017 with the latest version. Most of the computers belong to Dell Company. Now the college has 10 computers most of these computers have Windows 7 operating system.

Laptops:

The college has one laptop with the latest feature.

Internet Facility

The institution has an Airtel broadband connection of 50 Mbps speed.

Software

Librarian looks after the internet needs and upgrades the software and systems. All the systems, printers, copiers, scanners are LAN synced with the internet facility

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

10

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

B. 30 - 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

189089

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The College has always been committed to provide quality education to the students. New infrastructure (Building) was created in 2009 and existing infrastructure is upgraded to enhance academic standards and increase efficiency. The office and classrooms have been made airy as well as proper arrangement is done for natural light to increase and enhance the work efficiency of the lecturers and administrative staff.

Infrastructure: There is a 'College Development Committee' to look after the maintenance, repair, and construction work related to the building. The building is newly constructed so there is no maintenance till date.

Laboratories: The institute has (01)laboratory (Music Room), The support staff cleans and maintains the physical infrastructure, equipment etc. The Practical Room are cleaned before and after the practical and prepared for the next day's practical by the support staff.

Library The library is user-friendly and kept dust free and ventilated. The attendants keep the library premises clean. The library area, including the reading room and stock rooms, are cleaned regularly. The library is used for referring to various literature, book lending, reading facility, access etc.

Sports: The grounds are cleaned for practice and to conduct the games. Volleyball, Kabaddi, Badminton grounds are well maintained. The Indoor Games like Carom sets, Badminton Chess are regularly supervised by the trained instructors. . The college has a large playground .All sports equipment are used to train and motivate the players to participate in games/competitions organized university

Computers: The institute has availed computers, laptops, internet connectivity, Wi-Fi, LAN facility, anti-virus and IT equipments. The computers are used for various academic and administrative purposes. The LCD projectors are used for various purposes like video conferencing, webinars etc. Free Wi-Fi connectivity is provided at the campus as well as broadband connectivity is made available. The LAN facility is provided at the computer laboratories and administrative office.

Classrooms are cleaned by the support staff. Classrooms are used for college, university examinations. The institute makes the optimum use of the infrastructure. The ICT classrooms are regularly supervised and maintained by the technicians

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://balkhandecollege.com/adminlogin/admin/uploadedImage/aqarr_links/Infrastructure%20Photo.pdf

STUDENT SUPPORT AND PROGRESSION	
5.1 - Student Support	
5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year	
5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year	
534	
File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File
5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year	
5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year	
12	
File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File
5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	A. All of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

130

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

130

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

35

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government

examinations) during the year

0

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

In 2020-21, the College was mostly run in an online mode due to the pandemic with less presence of students on campus. However, the Representative council was duly constituted and involvement of students was ensured in various activities. A series of webinars was held during 2020-21, for which students were trained online to participate as anchors. Selected students from NSS were called to College for participation in extension activities, in house tree plantation, etc. Students are involved in the editorial committees of the College Magazines, p-laying an important role in their publication. They are also involved in major decision making under

the College Development Council and the IQAC.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

2

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Dr.L.D. Balkhande College of Arts & Commerce Pauni Alumni Association was registered on 17th March, 2020 in the office of Assistant Charity Registrar Bhandara. The association has a new Governing Body consisting of 7 elected members and framed new byelaws. The Association aims to encourage the members to take active interest in the activities and progress of the Alma Mater, provide assistance for all round development of the College, promote and encourage friendly relations among all the members, provide career counselling to students of the College and establish scholarship programmes for needy and deserving students. Any past student of the College having studied at-least one academic year in the College is eligible to become a member of the Association. And the students passed their B. A. & B. Com. from the Institution are

eligible for Life time member of the Association. The Association presently has 09 members. Alumnushave contributed to development of the institution through valuable feedback, guidance and counselling to students and through donations in cash of not more than INR 1Lakh in 2020-21.

File Description	Documents
Paste link for additional information	https://balkhandecollege.com/certification.php
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

ApadanSobhiniPayyan"

(Knowledge beautifies the man.)

MISSION

Quality education to rural youths that inspire, prepares, and empowers them to succeed in the challenging world.

1) The policy statements and action plans for fulfillment of the stated mission.

The leadership displays complete and whole-hearted involvement for the fulfillment of the stated mission. Different committees have been framed and the committees work as per plans. The admission committee, cultural committee. NSS, NAAC, etc. are under the democratic leadership of the Principal for the development of the

institution. The managing committee meets often with faculty members and non-teaching staff to discuss all matters related to the college. All academic and administrative matters are discussed and finalized in the meeting.

Interaction with stakeholders in the following way.

1. The Alumni committee organizes its meeting in the college premises where the Principal and faculty members interact with old students.
2. For the interaction with parents, a parent meeting is organized.
3. Feedback is collected from students.
4. Govt. officials supervise and inspect the activities of the college.
5. Classroom interaction is the best way for interaction with students.
6. Participatory leadership is ensured at every level to promote the culture of excellence for various aspects of college functioning, fair representation in various committees is always given.
7. Perspective plans toward accomplishing the vision and mission

File Description	Documents
Paste link for additional information	https://balkhandecollege.com/adminlogin/admin/uploadedImage/agarr_links/CDC.pdf
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution is having a policy of decentralization in the matter of quality education to the ruler youth that inspired to prepare and empower them to succeed in the challenging world. Under the official leadership of the Principal student are empowered to play an active role in curricular and extra-curricular activities. Different committees like the NSS Women cell IQ AC in which students and teachers take an active part. The IQAC and CDC formulate common

working procedures and interest implementation through departments. Alumina committee meetings and parents' meetings are organized and feedback is collected through students. Classroom activity is the best way to interact with students.

Participation of management

1 preparation of action plan for activities.

The managing committee used to meet faculty members to discuss all academic and administrative matters related to the college.

Reinforcing the culture of excellence

Participatory leadership ensures that at every level to promote the culture as excellence for various events of college fair representation is always given. The faculties are encouraged to adopt the innovative participation and extension program through NSS.

Active Participation of Management in the following activities.

1) Annual Gathering

The Annual Gathering of the college (February 14/2021) Inaugural function President of Inaugural function: Hon. Dr.Deepa M. Balkhande President Pravarsen Shikshan Sanstha Nagpur. Guest of Honor of Inaugural function:Hon. Mr. Milind L. Balkhande Secretary Pravarsen Shikshan Sanstha Nagpur.

2) Online 6Days Workshop for students of Personality development

Date 17 May 2021 to 22 May 2022 Inauguration of 6 days workshop inaugurated by the hands of

1)Dr.Deepa M.Balkhande (President, PravarsenShikshanSanstha Nagpur)

2)Mr.Milind L.Balkhande (Secretary, PravarsenShikshanSanstha Nagpur)

3) Participation in Music Concert.

Date 28,29 July 2020 inauguration of Music Concert. inaugurated by the hands of

1)Dr.Deepa M.Balkhande (President, PravarsenShikshanSanstha Nagpur)

2) Mr. Milind L. Balkhande (Secretary, Pravarsen Shikshan Sanstha Nagpur)

4) Membership in IQAC - Dr. Deepa M. Balkhande, Member, Management

Membership in CDC - Dr. Deepa M. Balkhande, Chairman, CDC

Mr. Milind L. Balkhande, Member in CDC

A case of decentralization and participative management at College is teachers' representation instaff council committees. The Staff Council is chaired by the Principal and a teacher is a secretary to the staff council. Every faculty in the college is a member of two or more committees in the college. The staff council committees form the backbone of the college. Teachers' are engaged in the overall functioning of the college through the staff council.

In sum, teachers and students are involved in supporting the administrative, academics and extracurricular aspects of the college.

File Description	Documents
Paste link for additional information	https://balkhandecollege.com/adminlogin/admin/uploadedImage/agarr_links/minutes%20Staff.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The curriculum for all the courses prescribed by the Rashtrasant Tukadoji Maharaj Nagpur University of Maharashtra. The college teachers submit their lesson plans for the smooth functioning of the syllabus. Regarding the syllabus regular meeting of staff is conducted. Teaching and learning of educational excursions, industrial visits and fieldwork is also part of the curriculum to enhance the learning skill of the students.

Teaching and learning

To achieve the desired results in academics the college faculty participate and attend regular professional development and quality improvement programs by the means of orientation course says conference seminar symposium fresher courses skill development and

paving the workshop to update their knowledge and teaching skill

Examination and evaluation.

The college follows the academic calendar for the conduct of examination evaluation is prepared by the RashtrasantTukdojiMaharaj Nagpur University Nagpur. Students' performance is evaluated through internal test assignment semester exam seminar and the written test. The college strictly follows the rules and regulations of the university. The institute encourages teachers to use ICT facilities and library for their research work. According to the directive of the evaluation are information to students and teachers.

Research and development

The governing body of the college promotes to take up research for enhancing the research quality of teachers. Teachers publish research paper regular leaf for the enhancing teaching quality teachers are encouraged by the institution to use ICT facilities and the library for the research work and Ph.D

Library ICT and physical infrastructure instrumentation

The college library is equipped with the CCTV camera system to prevent pilferage and keep the silence e- library enabled with free Wi-Fi facility new books including textbooks and reference books are added for the requirement of teaching-learning process students are provide National and international generals and open books facility and various newspaper through the library for the purpose of smooth teaching-learning process LCD projectors whiteboards are assessed and maintained every year. The college has a redressal cell anti-ragging committee, Anti sexual harassment committee.

Human resource management

The college works through duly appointed committees to keep mechanism between them regular meeting and interaction held and share views and advise with each other's through the grievance committee students complaints regarding the leadership and the non-teaching one solve and maintain institutional mechanism.

Industry interaction collaboration

Interaction and collaboration of the college is organized with the different industries for student tours and the industry visit to facilitate skill and knowledge and availability of employment

opportunities for the students having the ruler area the college has a small scale industry like this skill product rice mill tiles factory milk factory etc.

Industry experts and educational experts are invited in the college to deliver lectures and guidance through workshops and the guest lectures students try to use their knowledge in their actual life

Admission of students

The admission committee of the college and the principal carry over the admission process the college authority provide the financial help to needy student government reservation rules and the regulation of the university are strictly followed by the college regarding admission

The institute has a perspective plan for development in different aspects include.

1. Construction of Auditorium.
2. Construction of extra classrooms.
3. Construction of staff quarters, construction of Ladies hostel
4. Construction of computer lab.
5. Construction of guest room.
6. Purchase of library books, journals
7. Purchase of more Computers

8 Purchase of ICT equipments.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://balkhandecollege.com/adminlogin/admin/uploadedImage/aqarr_links/perspective%20plan.pdf
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Parent Institute:

PravarsenShikshanSanstha is the apex governing body and there are

various subordinate bodies in the institute such as College Development Council, IQAC,

1). College Development Committee: College Development Committee includes 13 members, constituted according to the Maharashtra University Act, 1994 and reconstituted with the name College Development Committee as per Maharashtra University Act, 2016. It prepares the annual budget and financial statements, discusses the academic progress of the college, and gives suggestions to management for the up-gradation of the teaching-learning process. This body also recommends to management for filling the vacancies in teaching and non-teaching.

2). IQAC and Staff Council: The principal as the head of the administrative and teaching-learning process pays special attention for the smooth functioning of administrative and

academic activities. Heads of all departments help him in this matter. The college administration looks into the work related to admission, examination, eligibility, maintaining the daily record, interacting with stakeholders, universities, government offices, etc.

Service Rules, Procedures, and Recruitment

Pravara Sen Shiksha Sanstha follows the rules and regulations of the UGC, Maharashtra Public University Act: 2016, and Rashtrasant Tukadoji Maharaj Nagpur University Nagpur for the recruitment and grievance redressal. Besides, the parent institute has a separate internal mechanism for redressal of the grievances.

The promotional policy of the college

Pravara Sen Shiksha Sanstha is transparent and impartial, they follow the CAS of the UGC for the promotion of the teachers. Under Career Advancement Scheme, at the college level, the Screening committee helps to the teachers for obtaining the promotion. The institute and college administration accepts the recommendations of the committee, and after receiving the CAS of the members of non-teaching staff signed by the principal, they get promoted to the higher positions by the parent institute.

Grievance Redressal Mechanism:

The college has formed a Grievance Redressal Cell for faculty, staff, and students to address their complaints and grievances to

resolve them. The Principal is the head of this cell and other mechanisms to deal with it are as follows. After receiving grievances and complaints, either in writing or orally, the committee discusses in the

meeting and resolves. There is a separate Anti-Sexual Harassment committee, which object is to prevent cases of harassment and to look into grievances of girl students. An anti-Ragging committee is also formed to work on the cases related to ragging if any.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	https://balkhandecollege.com/adminlogin/admin/uploadedImage/aqarr_links/Organogram%20of%20the%20Institution.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

Dr.L.D.Balkhande College of Arts and Commerce Pauni is run by Pravarsen Shikshan Sanstha, Nagpur. There are several welfare schemes for its all-academic and administrative employees. The college

teaching and nonteaching staff automatically become eligible as soon as it becomes to join the permanent job. They can also be eligible for govt. health scheme and medical reimbursement scheme for the entire family, as they are permanent employees of the State Government.

The college adopts welfare schemes as per the norms and guidelines of Govt. of Maharashtra.

The welfare schemes are

- GPF loan for teaching and non-teaching staff.
- GPF for teaching and non-teaching staff.
- Medical leave is given to the employees during his / her job period.
- Earn leave can avail the staff.
- The college is fair towards employees while taking loans from the bank.
- Life Insurance policy premium is automatically deducted from the salary of staff.
- Maternity leave for female staff.
- Duty leave is given if applicable.
- Medical leaves are given to employees during his / her job period.
- The college organizes health camps to provide free health check-ups and instill awareness about important health issues such as cardiac wellness, women's health, HIV-AIDS,

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

1

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

8

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The performance appraisal reports act as the basic requirement for the promotion of teachers and employees by the Govt. of Maharashtra. The sends the performances reports to the Joint Director of Higher Education Nagpur. Annual increments and other benefits (placement in grades, increments for Ph.D.) are given to teaching and nonteaching staff is given under the signature of the principal.

Internal audit is made by an accountant and the principal of the college regularly. The Ledger book, Cashbook vouchers, and bills maintained by the accountant are verified by the principal. Both put their signature after verification. External audit is done by P. B. Funde, Bhandara

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Every year internal audit is done the auditing team checks the received income from the Student which is saved in the software according to class wise the chartered account prepared the financial

statement and report for college regarding the report of income and expenditure submitted. The college conducts an internal audit of the college books of accounts for the respective financial year. For this purpose, the college appoints a qualified chartered accountant with approval from the Governing Body and the University. The chartered accountant meticulously audits the finance-related documents for all transactions. It is an audit of the balance sheet, general fund income and expenditure, and receipt and payment account.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The main sources of funds, apart from the Government are various Non-Governmental organizations, the College Management, and College staff. At the beginning of every financial year, the requirements of the College Office, all the departments, the Library, and various cells are submitted to the Principal. The Principal then calls a meeting of HODs, Librarian, Office Superintendent, coordinators of various cells and IQAC to decide and judiciously allocate funds. A budget is prepared and presented before the CDC. Once the budget is approved, the funds are disbursed.

In the case of special grants/funds received from funding agencies

like UGC, Committees are formed for monitoring the utilization of grants as per guidelines.

The Accounts section of the College maintains all records of income and expenditure to ensure financial transparency. All accounts of funds received and spent are audited by Chartered Accountant.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The institution does have an Internal Quality Assurance Cell; it was established in the year 2015-16. The cell is trying its best for the advancement in the field of teaching and learning. The IQAC has been entrusted with the overall development and also quality improvement. The departmental activities are monitored by the IQAC. As it has been mandatory by the NAAC, since then, the college IQAC has been working towards the betterment of the institution. The IQAC checks and suggests improvement wherever is essential and ensures their implementation. The college IQAC functions as a coordinating association between the different departments and various committees and the management.

Two examples of best practices are as follows:

1) Workshop For Development of Students

The Context: - Online workshop conducted for Development of Students
Dates 17/05/2021 to 22/05/2021

The Practice: -Seven days workshop conducted by the college for the development of Life Skills among students.

About the workshop:To inculcate the life skills and to help students for preparing themselves to face

various problems in life, especially during Covid-19.We have conducted the workshop

inviting scholars in their respective fields.

2)Health Practices

Aims- To create awareness about health care and fitness among villagers and students

The college has been organizing various health practices for the benefit of the villagers and the students of the college every year, with the collaboration of government agencies like Govt. hospital Pauni, NRHM, and NSS.

In the consideration of the health of villagers, we have conducted the following health practices during the year 2020-21.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution continuously reviews the teaching-learning process. The Structure, Methodologies of operations, and the outcome are mentioned as under:

? The Principal, the IQAC, the HOD of various subjects and academic committees constantly observe and evaluate the teaching-learning process.

? The written feedback from present students and their parents and alumnae, the analysis of the result, etc. justify the mechanism of improvement and implementation of quality standards.

? The personal visit to the class and campus by the Principal to overview of teaching as well as campus.

? Evaluation of teaching-learning process by IQAC and Principal.

Thus, the institution has developed the structure and methodologies for reviewing the teaching and learning process.

The college follows a comprehensive mechanism of reviewing the teaching-learning processes and learning outcomes: The Academic and Administrative Audit (AAA) is the primary teaching-learning review conducted every year.

All the departments in the college abide by the institutional norms (initiated by the IQAC) such as: timely submission of workload requirement for forthcoming session; timely distribution of time table among faculty; course completion according to lesson plan; academic and extracurricular work delegation within the department; use of ICT in teaching practices

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://balkhandecollege.com/adminlogin/admin/uploadedImage/naac/1648115026.pdf
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Action plan for 2020-2021

In today's world, the inherent limitations of a deeply ingrained patriarchal system continue to cause issues. The shifting demographics of India's Higher Educational Institutes (HEI) represent a diverse population on campus, echoing the constitutional principles of equality. Creating a space for equality and banning discrimination based on caste, religion or sex will signal our country's educational and transformational trajectory. As a result, one of the most important features of any HEI is having a safe working environment for students, staff, and other stakeholders.

The Women's Empowerment Cell of Dr.L.D. Balkhande College of Arts & Commerce Pauni has developed an action plan for the academic year 2020-2021 with the primary goal of ensuring a safe space and promoting a healthy atmosphere.

Having a safe space that does not symbolise injustice or violence towards women is one of the most significant methods to promote gender equality. College Grievance Committee was constituted in response to this reality to investigate sexual harassment accusations. The Women Empowerment Cell, now known as the Gender Cell, will then concentrate on programmes that promote women's empowerment and gender equality. This leads to the Women's Development Cell's next function, which is to educate people about gender equality. The gender sensitization initiative, according to the Women Cell, will be crucial.

The Women Empowerment Cell will encourage the staff members to attend workshops/conferences/lectures organized by other educational institutes as part of formal training. This is to ensure to keep the committee abreast of current happenings and having a comprehensive working pattern.

The Women Empowerment Cell has been organizing workshop for the past few years and will continue to arrange the same.

Upcoming activities:

1. Webinar on Gender Equality, Guest lecture delivered Women's safety and remedies during the Corona period by Dr. Bhavana Likhitkar (Medical Officer Rural Gov. Hospt. Asgaon Dist- Bhandara & Laws for women protection of women, Ku. Triveni Wakdikar District Magistrate, Nagpur

2. Celebrate International Women's Day and organised guest lecture on this occasion.

3. As part of its activities for students the Women Cell plans to invite such as "gender equality" to stage plays e.g., "Beti Bachav Beti Padhav " as part of the gender sensitization plan for next year by college NSS Unit.

4. In the future year, the Women Cell wants to provide a special Women's Day Program for all female employees to share camaraderie and conversation, followed by a fun activity.

File Description	Documents
Annual gender sensitization action plan	https://balkhandecollege.com/adminlogin/admin/uploadedImage/qaarr_links/Plan%20of%20Action.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://balkhandecollege.com/adminlogin/admin/uploadedImage/qaarr_links/Provided%20for%20owoman.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	D. Any 1 of the above
--	------------------------------

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

For Solid waste management:

To reduce waste at institute, students and staff are educated on proper waste management practices through guest lectures to create awareness of hazards of solid waste, advertisement on notice boards, displaying slogan boards in the campus. Dustbins are kept in the classroom and corridors. Waste is collected on a daily basis in the campus from various sources and is separated as dry and wet waste. Solid waste which is accumulated is disposed off on daily basis.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	https://balkhandecollege.com/adminlogin/admin/uploadedImage/aqarr_links/Solid%20Waste%20Management.pdf
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**

B. Any 3 of the above

5. landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

B. Any 3 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Birth and Death anniversaries of inspirational leaders are celebrated wherein students give speeches about the life, vision and works of these leaders. In this way the students are sensitised towards a harmonious culture.

The college celebrates annual social gathering in which dances from all cultures are performed. We have some admissions every year from North East. So the students get an opportunity to know and understand their culture through their performances in our various events. Folk culture is also imbibed in students through various folk dances.

Our students are a mingle of all castes, creeds and religions. As values of religious harmony and tolerance are imbibed in our students through guest lectures, wall magazines, annual magazine, the students inculcate the habit of tolerance and secularism.

Through our various programmes we persevere to develop citizens who are sensitised about the socio-economic diversities that exist. Various activities through NSS and the extension activities conducted by college, students come face to face with the myriad problems existing in society.

We have elocution and debate competitions wherein current topics are discussed which enable the students to become aware about the different maladies existing in society and different solutions which can be visualised and implemented.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college undertakes following efforts:

1)At the beginning of every session an Orientation Program is organised for the students in which they are briefed about their conduct and duties as students and responsible citizens

2)On Foundation Day of the college, to sensitize staff and students about environmental conservation, tree plantation is held and saplings are distributed among staff and students. They are encouraged to plant them at their homes and in neighbourhood areas.

3)To create awareness amongst students about their constitutional obligations, fundamental rights and duties, Constitution Day and Voters Day are celebrated every year on 26th November and 25th January respectively. Further, every year on the occasion of Republic Day,

4)To sensitize students about environmental issues and demographic challenges, Environmental Day and Population Day are celebrated every year.

5)The college has its code of conduct in which emphasis is given on grooming staff and students as duty bound citizens. They are sensitized about it through various programs and workshops like Smart Girl Workshop, Workshop on Attitude Development(WAD),

6)Students are encouraged to contribute articles laying emphasis on human values in Annual Magazine "Milind"

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Celebration of Days and events of National and international importance play an important role in planting seed of Nationalism and Patriotism among students. These events are celebrated with great enthusiasm by the institute to commemorate the ideology of nationalism and to pay tribute to our great National Leaders. Out of these, the Republic Day, Independence Day ,Mahatma Gandhi Jayanti & Dr. Babasahed Ambedkar Jayanti are celebrated by the college .The year 2020 being affected by COVID 19 pandemic, most of the programs were organized through online mode or in case of offline program, the norms of social distancing were strictly followed.

International Yoga day is celebrated on 21st June every year. A yoga

Instructor is invited to conduct a Yoga workshop. Voters Day and Constitution Day are celebrated on 25th January and 26 November respectively wherein the students are briefed about the significance of Constitution and their duties and rights as citizens.

Teachers Day to commemorate the Birth Anniversary of the former President of India, Dr. S. Radhakrishnan is celebrated with great zeal by the students on 5th September every year.

Rashtriya Ekta Din is celebrated by every year on the Birth Anniversary of Lohpurush Sardar Vallabhbhai Patel.

International Womens' Day is celebrated every year on 8th March with great fervour. A woman achiever from different fields of life is invited to interact with the students and motivate them.

Department of Library organizes Vachan Prerana Din and Ranganathan Day on 19 June and 12 August to encourage reading habits among students.

World Environment Day and Population Day are celebrated by Department of Economics to create awareness among the students regarding demographic challenges.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1) Workshop For Development of Students

The Context: - Online workshop conducted for Development of Students
Dates 17/05/2021

to 22/05/2021

The Practice: -Seven days workshop conducted by the college for the

development of Life Skills

among students.

About the workshop: To inculcate the life skills and to help students for preparing themselves to face

various problems in life, specially during Covid-19. We have conducted the workshop

inviting the scholars in their respective fields.

2) Health Practices

Aims- To create awareness about health care and fitness among villagers and students

The college has been organizing various health practices for the benefit of the villagers and the students of the college every year, with the collaboration of government agencies like Govt. hospital Pauni, NRHM and NSS.

In the consideration of health of villagers we have conducted following health practices during the year 2020-21.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

1) Agricultural Guidance Workshop

Two days Online Agricultural Guidance Workshop conducted in the college during 04 & 05 May 2020.

Aims-

1) To make aware about different new trends in agriculture to the farmers in rural area. 2) To increase the productivity in agriculture using modern technology.

The Practice

The IQAC of Dr L.D.Balkhande College of Arts and Commerce, Pauni Dist. Bhandara Conducted two days Agricultural Guidance Workshop in the college on date 04 & 05 May 2021

2.Workshop for Development of Students

The Context:-Online workshop conducted for Development of Students Dates 17/05/2021 to 22/05/2021.

The Practice: -Six days workshop conducted by the college for the development of Life Skills among students.

About the workshop:To inculcate the life skills and to help students for preparing themselves to face various problems in life, especially during Covid-19. We have conducted the workshop inviting the scholars in their respective fields.

3.Women Empowerment

The Context: - Most of the students are from rural area, who helps their parents to earn the livelihood because majority of the students are from agriculture or daily wages earning group. Unfortunately poverty and lack of literacy among parents compel them to marry their daughters very early and the father/mother in laws as well as their husbands don't encourage them for higher education, results in drop out and irregularity. The college tries its best to help such girl students in all possible ways through State Govt. scholarships and other concessions. The college, with the help of Mentoring cell, Career Guidance cell and NSS unit, provides necessary atmosphere and guidance to the girl students. As a result of above support, we try to prepare the girl students to live with dignity in society.

The Practice: - Various departments of the college have undertaken following activities for empowerment of women.

Awareness Programme:- Health awareness programmes, Aids awareness programme,

Pre-marriage counseling and competition exams guidance.

Hidden Talent: - Through debate, essay writing, poster making, flower arrangement, dance, singing, Drama. College tries to enhance and search the hidden talent of girl students.

Programmes for Locality: - The college conducts various activities in locality. The NSS unit, in special programme camp and in regular activities inculcates the life skills and the importance of labor also. To develop the leadership among girls, the platform of NSS is provided to them. To face the problems in life the college tries to prepare the students at best level.

Evidence of Success: - The increasing number of girl students shows the success of the practice of empowerment of women. Girl students began to take active part in all the activities conducted by various departments of the college. They are getting more confidence and becoming courageous. The girl students' also spreading awareness among parents and villagers regarding early marriages as well as motivating others for cleanliness and literacy.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

- 1. Starting P.G.Courses:** The College plans to start P.G. Courses. The college is located in rural area. The colleges nearby doesn't have P.G.courses. Hence the students have to go in cities for higher studies. Keeping in mind the need of rural and poor students we are starting new P.G.courses in the subjects like Commerce Political Science, Marathi and Sociology. It is expected to have good response from the students in above subjects.
- 2. Infrastructural development:** Though the college is having adequate infrastructure, for the new courses and increasing number of students, we are planning about the construction of more rooms. Existing infrastructure is maintained properly.
- 3. New short term courses:** The institute has decided to add new short term courses every year. The courses will be beneficial for life skill development of students as well as to earn their livelihood.
- 4. Professional courses.** The college is planning to start few professional courses. The courses will be helpful for students in rural area to stand on their own feet. This will be the sincere effort to fight with unemployment in our area. Students will be able to start their own business adding in the income of their parents enhancing their standard of living.

NAAC