



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution		DR. L.D. BALKHANDE COLLEGE OF ARTS AND COMMERCE, PAUNI, DIST-BHANDARA
Name of the head of the Institution		Dr.Anil Narayanrao Kosamkar
Designation		Principal(in-charge)
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		07185255490
Mobile no.		7507929777
Registered Email		pss_pauni@rediffmail.com
Alternate Email		sanjaynandagawali@rediffmail.com
Address		At. Khapari Road, Pauni Dist. Bhandara.
City/Town		PAUNI
State/UT		Maharashtra
Pincode		441910

2. Institutional Status	
Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Rural
Financial Status	Self financed and grant-in-aid
Name of the IQAC co-ordinator/Director	Mr. Sanjay Motiram Nandagawali
Phone no/Alternate Phone no.	07185255490
Mobile no.	9765626125
Registered Email	sanjaynandagawali@rediffmail.com
Alternate Email	anilkosamkar496@gmail.com

3. Website Address	
Web-link of the AQAR: (Previous Academic Year)	http://balkhandecollege.com/adminlogin/admin/uploadedImage/naac/1588967027.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	http://balkhandecollege.com/adminlogin/admin/uploadedImage/academic_calendar/1621314705.pdf

5. Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	C	1.75	2018	01-Nov-2018	01-Nov-2023

6. Date of Establishment of IQAC	01-Aug-2015
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by	Date & Duration	Number of participants/ beneficiaries

IQAC		
Inter College Competition	15-Feb-2020 1	91
MOU with other institutions	26-Jul-2019 1	67
Online Conference /Seminars/Webinars conducted	07-Jun-2020 1	92
Short Term Courses	01-Aug-2019 30	110
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	NIL	NIL	2020 0	0
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

3

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

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11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

? Inter college competitions. ? MOU with other institutions. ? Online Conference /Seminars/Webinars conducted. ? Registration of Alumni Association. ? Short Term Courses

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
<p>Guest Lectures</p>	<p>Sr. No. Teachers Name Department Date Topic Present Students</p> <p>01 Dr.Rajendra Meshram Ashok Moharkar College Adyal, Marathi 27-09-2019 Novel (Tahan) 105</p> <p>02 Dr.Virendra Turkar Yashwantrao Chavhan College Lakhandur English 07-10--2019 Communication skills 90</p> <p>03 Dr.Rakesh Wasnik Yashwantrao Chavhan College Lakhandur English 07-10--2019 Personality Development 90</p> <p>04 Dr.Buddharatna Lihitkar V.N.A.S.S. Nagpur Dr.Jamnik Adyal Music 09-10-2019 Shastriya Sangit 45</p> <p>05 Mr.Kalambe Dhanvardhini Academy Nagpur Economics 25-10-2019 Competitive Economics 85</p> <p>06 Mr.Anup Landge M.J.College Nagpur Commerce 02-02-2020 Commercial enterprise 102</p>
<p>Study Tours/Field Visits</p>	<p>Date Organizing department Place Visited Students Present</p> <p>10-08-2019 Sociology Muktai Ramdeghi Dist. Chandrapur 23</p> <p>12-02-2020 Commerce Milk Processing Centre WakeshwarDist Bhandara</p> <p>Visit to Silk Project Borgaon Dist Bhandara 81</p> <p>12-02-2020 Economics Visit to Silk Project Borgaon Dist Bhandara</p> <p>Visit to Bank (BOM Pahela)- Dist Bhandara 45</p> <p>29-02-2020 History Chanda Fort Dist: Chandrapur 54</p> <p>29-02-2020 Pali Markandey Dist: Chandrapur 20</p>
<p>Conducting Curricular Activities</p>	<p>Date Activity Organizing department Benefited</p> <p>21-06-2019 World Yoga Day Sports 23</p> <p>31-08-2019. Distribution of Educational Material to village Students English 40</p> <p>Sept.2019 Social Survey Sociology 23</p> <p>11-10-2019 Street Play(Subject-Save girl child) Marathi 80</p> <p>25 Oct -31 Oct 2019 Personality Development &Meditation Camp Music 87</p> <p>10-02 -2020 Poster Exhibition (A Background to the Study of English Literature) English 15</p> <p>22-02-2020 Mother Language Day Marathi, 188</p>
<p>Conducting Extension Activities</p>	<p>Extension activities& activities for locality by NSS Date Activity Organizing department Benefited</p> <p>01-12-2019 Aids awareness rally NSS 265</p> <p>15/01/2020 Pulse Polio NSS 19</p> <p>25-01-2020 Voters Day NSS 102</p> <p>29-01-2020 Eye check-up Camp NSS 58</p>

	29-01-2020 Dental Camp NSS 290
Conducting Meditation camps	Sr.No. Activity Date Beneficiary Place Leaders 1 Personality Development and meditation camp 25--10- 2019 to 31-10-2019 87 Shantivan Boudha Vihar Indira Sagar Dam Gose Road Chichal Dhammachari Prasanmitra Nagpur Mr N.G.Jadhav Assistant Prof. of Music
Conducting NSS Regular Activities	Date Activity Organizing department Benefited 21-06-2019 World Yoga Day Sports 23 31-08-2019. Distribution of Educational Material to village Students English 40 Sept.2019 Social Survey Sociology 23 11-10-2019 Street Play(Subject-Save girl child) Marathi 80 20 Oct 2019 to 31 Oct 2019 Personality Development &Meditation Camp Music 87 10-02 -2020 Poster Exhibition (A Background to the Study of English Literature) English 15 22-02-2020 Mother Language Day Marathi, 188
Birth anniversaries of National Heroes	1) 26 Jun 2019 Birth Anniversary of Rajarshi Shahu Maharaja celebrated 2) 05 September 2019 teachers Day Birth Anniversary of Dr. Sarvapalli Radhakrisnan celebrated. 3) 30 September 2019 Laxminarayan day. 4) 02October 2019 Mahatma Gandhi and Lal Bahadur Shashtri birth anniversary celebrated. 5) 15 October 2019 Birth anniversary of A.P.J.Abdul Kalam Celebrated as Reading inspiration day. 6) 14 November 2019 Birth anniversary of Pt. Jawaharlal Neharu celebrated. 7) 06 December 2019 Death anniversary of Dr. B. R. Ambedkar. 8) 03 January 2020 Birth anniversary of Savitribai Fule celebrated. 9) 14-April 2020 Birth anniversary of Dr. B. R. Ambedkar celebrated..
Celebration of National Days	1) 15 August 2019 Independence Day celebrated. 2) 26 January 2020 Republic Day celebrated. 3) 01 May 2020 Maharashtra Day
Conducting Internal Examinations	College has conducted the internal exams of all the semester for ihe periodical assessment of the students
Admission Process	Admission Process Started from 27062019 and the process ended on 15 Sept 2019
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14. Whether AQAR was placed before statutory body ?	Yes
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Name of Statutory Body	Meeting Date
IQAC	15-Dec-2019
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2020
Date of Submission	20-Feb-2020
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	Year Module Data capture form Form filled status 20192020 Staffing Information General Details of the office Yes 20192020 Staffing Information Details of Courses conducted in the Institution Yes 20192020 Staffing Information Total Approved seats Yes 20192020 Staffing Information Details of Approved seats Yes 20192020 Staffing Information Details of Approved seats Designation wise Yes 20192020 Academic Information Details of Approved seats subject wise Yes 20192020 Academic Information Details of Research Activities in the Institution No 20192020 Academic Information Details of M.Phil students No 20192020 Academic Information Details of students enrolment in different courses Yes 20192020 Academic Information Details of minority students enrolment Yes 20192020 Academic Information Details of Physically handicapped students Enrolment students enrolment No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Dr.L.D. Balkhande College of Arts and Commerce has well developed system of curriculum delivery and documentation. In beginning of academic year, academic planning is taken place by the departments. In the department meeting workload

and the schedule is provided thus the departments are provided with academic calendar. The separate programme schedule is also prepared, departmental planning is taken place in the beginning of the session. The departmental event and various committees are uploaded on the college website, daily diaries are maintained to record the daily classes and activities. The orientation programs are conducted for the new students. Syllabus and notes are uploaded on the website. Though syllabus is prepared by the university, teachers use innovative methods to teach the syllabus for students. With the help of LCD and ICT tools (Other Visual aids) curriculum is made interesting and informative for student's presentations, group discussions enrich the learning experience. The books of every subject are available in the library. Teachers submit the requirements and librarian sees whether the requirements are fulfilled. With the help of reference books teachers enhances their knowledge. Teachers are encouraged to attend the refresher and orientation courses for syllabus revision and updating their knowledge also. Some teachers are paper setters, various study tours and fields visits are conducted by departments for updating the students. Thus the institution tries to deliver curriculum in well manner.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Certificate course in Social Research and Survey	Nil	15/09/2019	30	To create employment in social fields	To improve research quality among students
Certificate course in Economics (Special reference to Competitive exams)	Nil	15/10/2020	30	To get employment in various Govt. departments regarding Indian Economy	To inculcate Economic knowledge Regarding Indian Economy
Certificate course in spoken English	Nil	01/08/2019	30	Employment in various fields where English speaking is needed	Knowledge of communication skills

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BCom	NA	Nil
BA	NA	Nil
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
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BA	NA	Nil
BCom	NA	Nil

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	120	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Workshop on Skill Development	10/06/2020	39
Certificate Courses	17/07/2019	120
Meditation Program	25/10/2019	87
Yoga Camp	21/06/2019	23
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Survey of Historical Places in Pauni. Dist Bhandara	25
BA	Social Survey	23
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Nil
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>Our college has well developed feedback system as it is in rural area and surrounded by villages. We collect the feedback manually inspite of online system. Well structured questionnaire from students, teacher, alumni and parents is collected and analyzed statistically on the basis of the suggestions received from feedback. Short term courses, guest lectures, exhibitions, study tours are conducted by various departments of the college. Feedback from the parents is also taken at the time of parents meeting, their suggestions are incorporated. The feedback taken from students and teachers regarding the syllabus is incorporated to the university through mail for improvement and suggestion in the syllabus. Feedback taken from Alumni helps us to improve ourselves. The guest lectures of the eminent alumni help the students in carrier planning. Thus feedback taken from all the stake holders provides an</p>

opportunity for active participation and improvements in students and teachers.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Arts	604	405	405
BCom	Commerce	360	237	237

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	642	0	12	0	12

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
12	12	3	3	0	5

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The college has a formal student mentoring system. The college issues a Student Identity Card for each student enrolled in campus. Every class is allotted a class teacher. In this process, the class teachers play multiple roles, in an effort to get closely acquainted with the class. For this, there are at least two such meetings, one in each term, but the interaction may be much more often, depending on the requirements of the student. Broadly, the class coordinator is responsible for managing the day to day affairs of the class, keeping an eye on the regularity of the student in the class and other discipline issues, getting to know the family background (economic and social) of the student and suggesting any possible assistance in this regard, maintaining the academic and personal history of the student, knowing better students teaching learning methodologies, To identify slow and advanced learners, to direct the slow learners remedial and other language proficiency courses, informing students various college activities and channelizing them to co-curricular and extracurricular activities or events as per their interest and talents. Noting the major milestones and the progress of the students over the year and advice them for suitable careers in their areas of excellence. Addressing individual student problems or any interpersonal issues arising in the class. It takes firsthand informal feedback from the students on the college and its functioning, mentoring of students through trying times. In addition, the college has always provided a very conducive and cordial ambience for an informal mentoring through the student teacher interface at various levels. Over the years, this has developed a healthy relationship between the students and teachers. The Institution has 12 full time teachers and 642 students admitted for both (B. A. B. Com.) UG courses. All the students divided among all full time teachers. Each mentor took 54 students for mentoring their difficulties and academic problems. Mentors helped students regarding their study problems, understanding syllabus, attendance ratio, their conduct, preparation for exam, etc. In recent years, mentoring system has emerged as a

strong response to the plight of the students. The college offers a highly efficient mentoring system through which a group of students consisting of 50-55 students are assigned to faculty members at the commencement of the programme. Mentors meet their students and guide them with their studies and extra-curricular activities. They also provide advice relating to selection of majors exams, career guidance and personal problems. The mentors act as a guide to the students during the year. The mentors and mentee list is as follows:- Mentors
Mentee 1. Dr. J. R .Santoshi (Principal) 54 2. Prof. C. K. Bhajikhaye 54 3. Dr. D.C. Shinde 54 4. Dr. A. N. Kosamkar (Vice-Principal) 54 5. Prof. S. M. Nandagawali 54 6. Dr. Ku. Shambharkar 54 7. Prof. N.P. Singade 54 8. Prof. M. G. Wahane 54 9. Prof. S. Gajbhiye 54 10. Prof. N.G. Jadhav 54 11. Dr. J. K. Jangale 54 12. Prof. V. Meshram 54

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
642	12	1:54

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
17	12	5	201920	5

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	nil	Nil	Nil
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	01	B.A 6th Sem	31/07/2020	30/08/2020
BCom	05	B.Com 6th Sem	31/07/2020	30/08/2020
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The college follows university norms on CIE. For aided subjects (except in foundation course), only external evaluation is mandatory. However many departments in the aided section evaluate students continuously through various methods as decided by the departments themselves. Internal evaluation is mandatory and part of requirement from university. Most of the departments like Economics, Commerce, Sociology, and Accountancy conduct class tests. History, Economics, Commerce, and other departments sometimes conduct Online Quiz by sharing information on certain free quiz conducting sites etc. on topics related to the curriculum. The information regarding syllabus, class tests, terminal and test exams, seminars, workshops, home assignments, library work and group discussion are communicated to the students at the beginning of the year. The Principal takes into account the evaluation method followed by the teachers in the class. The Principal seeks feedback from the students and gives

information about incentive marks, discipline, extra-curricular and extension activities from time to time. Feedbacks are invited from the students and reviewed. The Principal along with the HODs concerned inspected the classes which initiate the teaching learning atmosphere of the college. The assignment, unit test, monthly test, and other test are reviewed. The institution initiated internal evaluation process confined to its campus. All selected and important suggestions were scrutinized and discussed in the staff meeting. The most genuine suggestion was seriously taken into consideration and reforms in the college are immediately started. The reforms of university adopted by the institution are as follows: 1. 75 attendance 2. Minimum passing marks is 35 3. The university has introduced internal assessment for commerce faculty 4. Online submission of assessment and practical marks

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The Academic Calendar is prepared by college at the beginning of each year, after the meeting, conducted by the Principal with IQAC, HODs and Coordinators, Examination Committee, Intra collegiate Festival Committee and sports Committee members. The Academic Calendar prepared for 2019-20 displayed the dates for our Annual Day, Sports Day and presentations by all Departments and Committees. The main purpose of fixing these dates in advance is to enable the departments to plan their own departmental programmes and events. It also helps the students to plan their academic and extracurricular activities. Examination dates were decided by the RTM Nagpur University, Nagpur and intimated to the colleges, that incorporated in the academic calendar. Since the RTM Nagpur University, Nagpur conducted the semester end examinations for all the courses in 2019-20, the college was obliged to follow these dates for examinations. The Academic Calendar is published in the college prospectus where all activities, rules of the college are mentioned. The teachers instruct the students about the unit tests and home assignments in advance. Therefore, students are very well aware about the evaluation process. The Principal of the college initiates the process of getting feedback of faculty members through interactions. The Academic Calendar is prepared and distributed at the beginning of the new academic session to the teaching and nonteaching staff and students of the College for the intimation of yearly schedule. It contains the yearly schedule of the college ranging from holidays to examination to curriculum activities of the college. ACADEMIC CALENDAR FOR THE SESSION 2019-2020 The following Academic Calendar was prepared by the Academic Committee in its meeting held on 15/06/2019, which was approved by the faculty members and finally by the management.

Sr. No.	Programmes and activities	Months	Dates
01	Terms and Vacations	a) First Term b) Winter Vacation c) Second Term d) Summer Vacation	15-06-2019 to 19-10-2019 20-10-2019 to 19-11-2019 20-11-2019 to 30-04-2020 01-05-2020 to 14-06-2020
02	Admission Process	a) Admission Process b) Last date for Admission with prior permission of the Vice-Chancellor	The admission starts from 15th June, 2019 to 05th August, 2019.
03	Commencement of Theory and Practical Teaching	Arts Faculty VII) B.A. Part- I VIII) B.A. Part- II IX) B.A. Part- III Commerce Faculty VII) B.Com. Part- I VIII) B.Com. Part- II IX) B.Com. Part- III	1st July, 2019 15 days after declaration of B.A. Part I Result. 15 days after declaration of B. A. Part II Result. 1st July, 2019 15 days after declaration of B.Com. Part I Result. 15 days after declaration of B.Com. Part II Result.
04	Independence Day Celebration		15th August, 2019
05	Teacher's Day Celebration		5th September, 2019
06	College Exams.	i) First Term Exam. ii) Second Term Exam.	27th September, 2019 to 5th October, 2019 5th March, 2020 to 13th March, 2020 (For B.A. B.Com.)
07	Preparation leave for Theory /Written Examination		10 days before the start of Annual/ Semester theory/ Written University Examination.
08	University Practical Exam.	1) Music University Viva	1) Ancient indian History

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.balkhandecollege.com/adminlogin/admin/uploadedImage/naac/1621316944.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
01	BA	Arts	52	52	100
05	BCom	Commerce	74	74	100

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://balkhandecollege.com/Student_Satisfaction_Survey_Form.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	0	0	0	0
Major Projects	0	0	0	0

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Intellectual Property Rights	ICT Research Committee	07/10/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	Nil	Nil	Nil	Nil

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	Nil

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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Sociology	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	English	0	Nil
National	Sociology	0	Nil
National	Library	1	6.28
International	English	5	6.89
International	Sociology	7	6.91
International	Marathi	2	7.67
International	History	2	7.67
International	Economics	3	6.59
International	Music	4	7.67
International	Library	1	6.28

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
English	0
Marathi	0
Sociology	0
Economics	0
History	0
Music	0
Commerce	0

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Nil	Nil	Nil	2019	0	Nil	0

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL	2019	0	0	NIL
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	3	4	1	1
Presented papers	0	0	0	0
Resource persons	0	0	0	2
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Workshop on Women Safety	NSS with Police Station Pauni	5	68
Workshop on Conservation of Forest and Wild Life	NSS with Forest Dept.Pauni	4	55
Anti plastic awareness Program	NSS	3	75
Fire safety	Disaster Management cell	5	34
Tree plantation	Green cell NSS	7	107
Temple clean up	NSS	3	135
Poster Making	Dept. of English	3	18
Road safety	NSS	3	127
Voters awareness program	NSS	2	88
Andhashraddha Nirmulan	NSS	4	130
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	NIL	NIL	0

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Swachh Bharat Abhiyan	NSS	Cleanliness movement	3	135
NHRM	NSS/ R.H.Pauni	Aids Awareness	7	116
NHRM	NSS/ R.H.Pauni	Eye check	6	58

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Students Exchange For Library Collaboration	20	College	5
Students Exchange For Cultural Collaboration	09	College	2

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Career Counseling and Preparation for Competitive	Educational cooperation	Narayana IAS Academi ,Atulya Shikshan Foundation Nagpur	28/07/2019	28/07/2019	22
Health Awareness T.B.,Tobacco Eradication	Health awareness and Eradication of Bad Habbits	Prahar Bah uuddeshiya SamajJagruti Sanstha Pauni	29/01/2020	29/01/2020	240
Promoting Agricultural Importance	Agricultural Knowledge	Bhimshakti Ek S angha B ahuuddeshiya Sanstha Pauni	15/02/2020	15/02/2020	20

Health Awareness and Medical Check up	Health cooperation	Rural Hospital Pauni	29/01/2020	29/01/2020	58
Writing skill competitions	Development of writing skills and Presentation Skills	Gurukul CPS Competitive classes Paunic	07/09/2020	07/09/2020	42
Providing Computer Education and Soft skills Digital Literacy IT awareness	Soft skills and Digital Cooperation	Discovery Nanda Copmuters Pauni	28/08/2020	28/08/2020	52
View File					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Narayana IAS Academi ,Atulya Shikshan Foundation Nagpur	26/07/2019	Career Counseling and Preparation for Competitive Exams	67
Prahar Bahuuddeshiya SamajJagruti Sanstha Pauni	22/09/2019	Health Awareness T.B., Tobacco Eradication	240
Bhimshakti Ek Sangha Bahuuddeshiya Sanstha Pauni	20/12/2019	Promoting Agricultural Importance	20
Rural Hospital Pauni	15/12/2019	Health Awareness and Medical Check up	58
Gurukul CPS Competitive classes Pauni	16/09/2019	Writing skill competitions	65
Discovery Nanda Copmuters Pauni	30/09/2019	Providing Computer Education and Soft skills Digital Literacy IT awareness	52
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
627179	182696

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Lib-man (Master Soft ERP Solution Pvt. Ltd.)	Partially	R 1.1	2017

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	3393	395290	149	43553	3542	438843
Reference Books	206	99798	Nil	Nil	206	99798
e-Books	0	0	0	0	0	0
Journals	3	0	0	0	3	0
e-Journals	0	0	0	0	0	0
Digital Database	0	0	0	0	0	0
CD & Video	2	0	0	0	2	0
Library Automation	0	0	0	0	0	0
Weeding (hard & soft)	0	0	0	0	0	0
Others (specify)	336	74769	0	0	336	74769
View File						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Mr.N.P. Singade	Classwork,PPTs ,Videos ,Question Papers on Syllabus	Google Classroom	09/10/2019
Mr.N.P. Singade	Question Papers on Syllabus	Whats App	15/04/2020
Mr.S.M. Nandagawali	Classwork,PPTs Videos	Google Classroom	08/09/2019
Mr.S.M. Nandagawali	Question Papers on Syllabus	Whats App	18/04/2020
Mr.M.G.Wahane	Question Papers on Syllabus and Notes	Google Classroom	13/01/2020
Mr.M.G.Wahane	Question Papers on Syllabus	Whats App	27/03/2020
Mr.N.G.Jadhav	Classwork,PPTs Videos	Google Classroom	17/04/2020
Mr.N.G.Jadhav	Question Papers on Syllabus	Whats App	11/04/2020
Dr.J.K.Jangale	Classwork,PPTs Videos	Google Classroom	27/03/2020
Dr.J.K.Jangale	Question Papers on Syllabus	Whats App	16/04/2020
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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	15	10	1	0	0	3	2	10	0
Added	0	0	1	0	0	0	0	10	0
Total	15	10	2	0	0	3	2	20	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Google Classroom	http://www.balkhandecollege.com

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on	Expenditure incurred on	Assigned budget on	Expenditure incurred on

academic facilities	maintenance of academic facilities	physical facilities	maintenance of physical facilities
660800	630617	716880	590575

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Under the direction of governing body maintenance and utilization, the physical facilities as well as academic support facilities is done. As the institution is not coming under UGC the college has very little scope for infrastructural development. It is done from the funds received from governing body and from the admission fees received from students. The book in the library are placed and arranged in systematic and in simple way according to the departments to get easily available for students. The purchase and up-gradation of software and hardware is done with the consultation of the governing body. The ICT committee makes plan and places the demands of college before development committee. Access of computer with net is open for the students.

<http://balkhandecollege.com/adminlogin/admin/uploadedImage/naac/1621927909.pdf>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Govt. Of India Scholarship	453	1691716
Financial Support from Other Sources			
a) National	Nil	0	0
b) International	Nil	0	0

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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Soft skill development	10/06/2020	59	Dr.L.D.Balkhande College of Arts and Commerce Pauni(Workshop Conducted on Google Meet)
Bridge courses	05/10/2020	353	Dr.L.D.Balkhande College of Arts and Commerce Pauni
Yoga	21/06/2019	23	Dr.L.D.Balkhande College of Arts and Commerce Pauni
Meditation	25/10/2019	87	Triratna Boudha Mahasangh BranchPauni

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2020	Guidance for competitive examination	67	62	0	0
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
1	14	0	Nil	0	0
View File					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2020	1	B.A	Sociology	Orange city College of Social Work Nagpur	MSW
2020	1	B.A	Sociology	Jyotirao Fule College of Social Work Umred	MSW
2020	1	B.A	Sociology	J.M. Patel Arts Commerce & Science College Bhandara	M.A
2020	3	B.A.	English	Arun Motghare College, Kondha	M.A

				(Kosara	
2020	3	B.Com	Commerce	Kamala Nehru Mahavi dhyalya Nagpur	M.Com
2020	4	B.Com	Commerce	Dr. Ambedkar College Diksha Bhoomi Nagpur	M.Com
2020	1	B.Com	Commerce	Dr. Ambedkar Institute of Manegmant Study and research Nagpur	MBA
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year
(eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	0
SET	0
SLET	0
GATE	0
GMAT	0
CAT	0
TOFEL	0
Civil Services	0
Any Other	0
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Cultural	College Level	63
Singing Competition	University Level	8
Drama Competition	University Level	83
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2020	Fine	National	Null	1	12879	Satish

	Arts					Sherkure
2020	Gold Medal 2)Bronze Medal 400m110 m	National	1	Nil	12698	Chhagan Bhure
2020	Bronze Medal 100m hurdle	National	1	Nil	12363	Ku. Savita Khandade
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The college is having a 'Student Council' which is a student's representative body. The mission of our college is making our students independent and self reliant. It contributes towards laying a sound foundation for the society. The College has active student's council. The members of student's council are elected by the students for one academic year. For active support and help in the smooth functioning of the college the student's council works. They are given representation in various committees, as per university rules two elected members are representing the CDC. The college provides equal opportunities to the student's representatives in the activities going on in the college such as event management and sports. The student's council also helps the college in maintaining the discipline among students. With the help of students council we take participation of students in various movements like tobacco eradication and aids awareness campaign. The council is involved in the programs for locality. Thus the student's council bridges the relations between community and the college. It also helps the administration in smooth functioning of the college. Student Council Consists of:- 1) Principal-Chairman 2) One Senior teacher, nominated by the Principal. 3) National Service Scheme-Programme Officer. 4) One Student from each class-according to academic merit. 5) Teacher of Sports and Physical Education. 6) One Student from each of the following activities who has shown outstanding performance is nominated by the Principal. a) Games and Sports. b) National Service Scheme c) Adult Education. Council as per the norms of Rashtrasant Tukadoji Maharaj Nag d) Cultural Activities. The Students' Council for affiliated colleges in the University is constituted in accordance with the provision of Sect. 40(2) b of the M.U. Act 1994. Nagpur University, Nagpur. The following committees have been given adequate students representation: ? Cultural Committee ? Anti ragging Committee ? College Magazine Committee ? Discipline Committee ? Grievance Redressal Cell ? Sports Extra co-curricular Activities ? NSS Unit Students Council 2019-20 Students appointed According to Merit List B.A.- 1st Sem (A) :- Ku. Jaymala Vilas Wanjari B.A.- 1st Sem (B) :- Ku. Sonam tularam Fulbandhe B.A.- 3rd Sem :- Ku. Aswini Chintaman Katekhaye B.A.-5thSem :- Dharmendra Mahadeo Padole B.Com-1stSem :- Ku. Pranita Mahendra Fulzele B.Com-3rdSem :- Ku. Tekeswari Nilkanth Vaidhya B.Com.-5th Sem :- Ku. Mayuri Yadorao Deshmukh Students from special quota N.S.S. Representative :-Ku. Rajani Naresh Powale Culture Programme Representative :- Ku Mrunali Murlidhar Dahake Sport Representative :- Ku. Savita Khatu Khandade N.T. Category :- Mahesh Barsu Nanhe Women Representative Vaishali Murlidhar Dighore RTM Nagpur University- University Representative (Secretary) :- Vaishali Murlidhar Dighore Students Council President:- Mahesh Barsu Nanhe

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The Alumni Association is registered in the office of Assistant Charity

Registrar Bhandara. The college alumni committee meets once or twice a year. The committee is always in touch with the members of the committee. They are invited on various occasions to share their experiences and expertise with the college students. The college also invites the alumni members as a guest of honour and felicitates them. The committee is also concerned about the teachers and staff (non-teaching) who have retired. The retired faculty is also invited in the meetings which help in maintaining the good relations with the retired staff. It also adds the new experiences of the committee. In such a way, the institution networks and collaborates with the Alumni and former faculty of the institution time to time and is always in contact with them. The college started its first batch in the year 1982-83. The numbers of ex-students were less in counts. We have a pattern to invite them in Annual Function and their advice is followed promptly. The mode of correspondence includes letter communication and telephonic contacts. The suggestions of Alumnae are recorded and are forwarded to IQAC for carrying out.

5.4.2 – No. of enrolled Alumni:

7

5.4.3 – Alumni contribution during the year (in Rupees) :

3500

5.4.4 – Meetings/activities organized by Alumni Association :

Year	Number of Alumni enrolled	Number of Alumni association meeting	Date of meeting	No of attended	Total
2019-20	01	1	08-10-2020	07	07 (On line)

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The institution follows the policy of decentralization in the matter of planning and management as well as functioning of the college, we follow participative management policy. Under the efficient leadership of the Principal, student plays active role in social surveys, extension activities and co-curricular activities. Staff and students are involved in various activities, shows the culture of participative management. There are different committees such as women cell, cultural committee, NSS mentoring cell etc. Students and teachers take active part in the activities of above committees. The IQAC and CDC (College Development Committee) observes the implementation of the procedures through departments and various cells. The convenor of the committee manages the activities of the cell under him. The students have given membership of the committees like college development committee, above committees considers the views of students also in decision making at some extent. Participation of Management: 1) Inauguration of Agricultural Exhibition:(Feb 15/2020) The respected authorities of the management were present in inaugural programe of Agricultural Exhibition. Dr. Deepa M.Balkhande (President, Pravarsen Shikshan Sanstha Nagpur) Mr.Milind L.Balkhande(Secretary, Pravarsen Shikshan Sanstha Nagpur) 2) The Anuual Gathering of the college (February 14/2020) Inaugural function Pesident of Inaugural function : Hon. Dr.Deepa M. Balkhande Pesident Pravarsen Shikshan Sanstha Nagpur. Guest of Honor of Inaugural function:Hon. Mr. Milind L. Balkhande Secretary Pravarsen Shikshan Sanstha Nagpur.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Library, ICT and Physical Infrastructure / Instrumentation	The library consists ILMS system.(Integrated Library management Software) Library is enabled with free Wi-Fi facility of 10 mbps. New books including text books and reference books are added every year. Students are provided the books on borrow for week system book bank facility is also available. Students are able to use open book facility, National and international journals are enhancing the quality of library with various newspapers in regional languages also.
Admission of Students	The admission process of the college is transparent. Students are admitted on first come first serve basis. The college strictly follows the government reservation policy and rules and regulations of the university. Scholarship is available for all reserve category students.
Research and Development	The teaching faculties are constantly motivated to take up research work for enhancing teaching quality. Research papers are regularly published by teachers adding in the research atmosphere of the institution. The institute encourages the faculties to use ICT facilities and library for their research work and Ph.D.
Industry Interaction / Collaboration	The College collaborates with different industries for Study tours and Industry visits. The students used to visit the different industries to get the knowledge of functioning of the industry, to develop the life skills, for becoming liable to face the problems in life as well as to stand on their own feets. As the area is rural, we have small scale industries, like Rice Mills, Silk Product, Tiles Factory etc. The student gets the knowledge of working in above industries and tries to use the knowledge in their own life.
Examination and Evaluation	Semester system is followed by the college as per the directives of Rashtrasant Tukadoji Maharaj Nagpur University. Through semester exams, assignments, seminars and written exam the student's performance is evaluated. In the end of the session the external evaluation is done by university with

respect to the performance of the students. The teaching faculty is constantly motivated to take up research work for enhancing teaching quality. Research papers are regularly published by teachers adding in the research atmosphere of the institution. The institute encourages the faculties to use ICT facilities and library for their research work.

Teaching and Learning

Semester system is followed by the college as per the directives of Rashtrasant Tukadoji Maharaj Nagpur University. Through semester exams, assignments, seminars and written exam the student's performance is evaluated. In the end of the session the external evaluation is done by university with respect to the performance of the students. The teaching faculty is constantly motivated to take up research work for enhancing teaching quality.

Curriculum Development

Teachers are asked to submit their lesson plans for every semester for smooth functioning of syllabus. The regular meeting of staff is conducted regarding the syllabus. The evaluation and curriculum implementation system consists various activities like educational excursions, industrial visits apart from teaching and learning. Regular feedback is obtained regarding improvement in syllabus, but framing syllabus is the part of university. The college cannot frame the syllabus, but tries to implement the syllabus provided by university in the best way. Through the academic committee where all the HoDs are the part of it. The programs and activities are conveyed to the staff which remind mentioned in the academic calendar prepared in the beginning of the session. The Principal and the IQAC regularly reviews the course progress and insures quality in curriculum development

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	The Development of the institution with the help of esystem .emedia is consulted for the purpose it is taken on record with the help of electronic devices like, CD,pen drives, computer the details are used for the

	Implementation of planning in the development of institution .
Administration	Computer are provided Teaching and NonTeaching Staff internet Wif facility .letter correspondence to the university government thre electronic media . the process of e library and library automation is going on.
Finance and Accounts	Financial matters are prepared account is prepare with e devices audit statement and budget is prepare with the help of electronic devices.
Student Admission and Support	We have started online registration for all classes , online enrollment and all Examination forms submitted to university. Scholarship ,EBC facilities also online, Google classroom are prepared for the support of students
Examination	Online Examination forms submitted to university. question are provided to the students with the help of university website

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2020	Mr.M.G.Wahane	Drafting and filing of AQAR as per new NAAC gudelines	IQAC Smt.Binzani Mahila Mahavidhyalaya Nagpur	1500
2020	Mr.S.M.Nandagawali	Drafting and filing of AQAR as per new NAAC gudelines	IQAC Smt.Binzani Mahila Mahavidhyalaya Nagpur	1500

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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2020	Digital Literacy	Digital Literacy	06/08/2019	13/08/2019	12	4

2020	E-content Development	E-content Development	16/12/2019	21/12/2019	12	4
2020	Maintaining website	Maintaining website	02/02/2020	05/02/2020	12	4
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Short Term Course	1	10/06/2020	16/06/2020	6
Short Term Course	1	21/05/2020	26/06/2020	6
Short Term Course	1	08/06/2020	14/06/2020	7
Refresher Course	1	01/08/2020	14/08/2020	14
Refresher Course	1	18/05/2020	03/06/2020	17
Refresher Course	1	20/04/2020	06/05/2020	17
Orientation Programme,	1	04/06/2020	01/07/2020	28
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
<ul style="list-style-type: none"> • GPF for teaching staff. • GPF loan for teaching and nonteaching staff. • Medical leave are given to the employees during his / her job period. • Earn leave can avail the staff. • The college iscal leave are given to the employees during his / her job periodfair towards employee while taking the loans from the 	<ul style="list-style-type: none"> • GPF for nonteaching staff. • GPF loan for nonteaching staff. • Medical leave are given to the employees during his / her job period. • Earn leave can avail the staff. • The college isfair towards employee while taking the loans from the bank. • Life Insurance policy premium is automatically deducted from the salary of staff. 	<ul style="list-style-type: none"> • GOI Scholarship for students • Free ship • EBC • Teachers concession

bank. • Life Insurance policy premium is automatically deducted from the salary of staff. • Maternity leave for female staff. • Duty leave is given if applicable. • Medical leaves are given to employee during his / her job perio

• Maternity leave for female staff. • Duty leave is given if applicable. • Medical leaves are given to employee during his / her job period

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Internal and external audit is done in the end of financial year. The Principal and auditing team checks the income received from the students. Vouchers are maintained along with bank book and cash verification. Complete data is submitted to chartered accountant for preparation of financial statement. The institution follows complete transparency in financial matters. The budget is prepared in the beginning of each session and it is placed before the college development committee, Principal pays attention, whether the expenditure is taken place according to budgetary provisions.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	0
View File		

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	No	Nil
Administrative	Yes	R.T. Madan Nagpur	No	Nil

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1) Co-operation in conducting NSS Camp. 2) Co-operation for study tour. 3) Co-operation for admissions in the college.

6.5.3 – Development programmes for support staff (at least three)

1) Digital literacy 2) Health Check up of support staff. 3) Easily accessible loan facilities.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1) Guest Lectures conducted 2) Study tours 3) Online Library 4) Registration of admission 5) Initiative of Registration of alumni

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2020	Domestic violence in covid-19	30/05/2020	30/05/2020	30/05/2020	42
2020	Empowering Mental Health During Current Crisis	07/06/2020	07/06/2020	07/06/2020	92

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Laws for women protection of women	06/08/2019	06/08/2019	81	40
Sexual issues of adolescence girls	04/10/2019	04/10/2019	47	20
Personality Development of girls	09/03/2020	09/03/2020	24	60

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources $\frac{\text{Lighting through LED bulbs} \times 100}{\text{Total Lighting requirements}}$ ----- Total Lighting requirements 378 Wyatt X100 7500 Wyatt 5.04 Total Lighting requirements Percentage of lighting through LED bulbs Percentage Lighting through other sources 7.5 KW(7500 wyatt) 5.04 94.96
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7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	3

Provision for lift	No	0
Ramp/Rails	Yes	1
Braille Software/facilities	No	0
Rest Rooms	Yes	642
Scribes for examination	No	0
Special skill development for differently abled students	No	0
Any other similar facility	No	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2020	1	1	25/10/2019	7	Personality Development and meditation camp	Shantivan Boudha Vihar Indira Sagar Dam Gose Road Chichal	87
2020	1	1	01/12/2019	1	Aids awareness rally	NSS	265
2020	1	1	15/01/2020	1	Pulse Polio	NSS	19
2020	1	1	25/01/2020	1	Voters Day	NSS	102
2020	1	1	29/01/2020	1	Eye check-up Camp	NSS	58
2020	1	1	29/01/2020	1	Dental Camp	Dental Diseases	290

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of conduct for the Principal	15/06/2020	The Principal is highly respected person of the institution. He should lead by following examples. 1) The

		<p>Principal should avoid intruding on his teachers unique teaching methods.</p> <p>2) He should listen student's ideas and must possess cooperativeness.</p> <p>3) The Principal should have the courage to make unpopular decisions for maintaining discipline in the college.</p> <p>4) He should possess high ethical standards.</p> <p>5) The Principal must report acts of alleged abuse to the Governing body.</p> <p>6) The Principal should always be honest, fair law-abiding, supporting and objective.</p> <p>7) He must not engage in political activities inside or outside in the college.</p> <p>8) The Principal must stand by his word.</p> <p>9) He should make all his decisions based on the best interest of students.</p> <p>10) He must be fair in his disciplinary actions for both staff and students</p>
For Teachers	15/06/2020	<p>1) Teachers should teach the syllabus assigned by the University.</p> <p>2) Teachers should complete the syllabus in time and shall produce good results of the subjects handled by them.</p> <p>3) Assignments of each subject should be collected before the examination of each semester.</p> <p>4) Teachers should conduct class tests, class seminars and activities related to the subjects.</p> <p>5) Teachers should work as a counsellor. They should help, guide students to make teaching, learning process effective.</p> <p>6) Faculty members are encouraged to write articles and present</p>

		<p>papers in seminars and conference. 7) Teachers should also attend faculty development programmes, Quality improvement programmes. 8) Teachers must not involve in immoral activities that bringing discredit to the institution. 9) No teacher should involve himself or herself in any form of political activity inside or outside the campus. 10) Teachers should not participate in any strikes, demonstrations inside or outside the University with the college name made by any teacher, without prior permission of the Principal or Management.</p>
For Students	15/06/2020	<p>1) Students should always come in uniform and on-time in the college. 2) Respect all faculties and non-teaching staff. 3) Wear your college Id badges at all times. 4) Students should switch off their mobile phones in the college. 5) Students must not bring non-students in the college campus. 6) Smoking is prohibited in the college campus. 7) Your behaviour should not be threatening or violent causing harm to college property. 8) Abusive words, drugs, liquor are prohibited in the college campus. 9) Students should take part in the activities conducted by the college. 10) One must not behave in a way which will bring discredit to the college</p>
For Non-Teaching staff	15/06/2020	<p>1) Non-teaching staff working in the college office or Departments should remain on time</p>

during college hours(10.00 am to 5.00 pm) 2) Non teaching staff (Peon) should wear the uniform provided by the Principal. 3) Non-teaching staff must wear their identity badge during working hours in the college. 4) Any loss or damage to any article in the college should be reported to the Principal. 5) Non-teaching staff shall maintain stock register for all the articles and equipments. 6) Your services are governed by BCSR and MCSR, UGC and RTM Nagpur University Nagpur. 7) No representation to any Govt. authority or university in the name of college should be made without prior permission of the principal

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
World non-violence Day	02/10/2019	02/10/2019	105
World Book Day	23/04/2019	23/04/2019	45
Women’s Day	08/03/2019	08/03/2019	126
Aids awareness rally	01/12/2019	01/12/2019	265

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1) Save trees movement 2)Water conservation/harvesting 3) Tree Plantation 4) Plastic free campus 5) Use of LED bulbs to save energy. 6) Use of decorative lights avoided.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1) Workshop For Development of Students The Context: - Online workshop conducted for Development of Students Dates10/06/2020 to 16/06/2020. The Practice: -Seven days workshop conducted by the college for the development of Life Skills among students. About the workshop: To inculcate the life skills and to help students for preparing themselves to face various problems in life, specially during Covid-19.We have conducted the workshop inviting the scholars in their respective fields. Evidence of Success: 10-06-2020 to 16-06-2020 Carrier Guidance Cell 10/06/2020 Development of Personlity 39 11/06/2020 Who I am and Development of Staff 59 12/06/2020 Stress and Anxiety Management 50

13/06/2020 How to Develop Emotional Intelligence Social Intelligence 40
 14/06/2020 Various problems in personality development and solutions 50
 15/06/2020 Effective Communication Skills 51 16/06/2020 Interview Techniques
 and Resume 42 2)Health Practices Aims- To create awareness about health care
 and fitness among villagers and students The college has been organizing
 various health practices for the benefit of the villagers and the students of
 the college every year, with the collaboration of government agencies like
 Govt. hospital Pauni, NRHM and NSS. In the consideration of health of villagers
 we have conducted following health practices during the year 2018-19. EVIDENCE
 OF SUCCESS: Date Activity Organizing department Benefited 01-12-2019 Aids
 awareness rally NSS 265 15-01-2020 Pulse Polio NSS 19 29-01-2020 Eye check-up
 Camp NSS 58 29-01-2020 Dental Camp NSS 290 29 Jan .2020 06:00pm-07:00pm Seminar
 discussion with students and villagers on Morality Health 1) Dr.
 G.M.Nandagawali (M.S. R.H.Pauni) 2) Dr.Rajkumar Mundle (M.O. R.H.Pauni) 3)
 Dr.Ashish Moharkar (M.O. R.H.Pauni) NSS 350

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

http://balkhandecollege.com/Best_Practice.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

2) 1) Agricultural Exhibition Two days Agricultural Exhibition conducted in the college during February 15, 16- 2020. Aims- 1) To make aware about different new trends in agriculture to the farmers in rural area. 2) To get the platform for selling agricultural products. The Practice The IQAC of Dr L.D.Balkhande College of Arts and Commerce, Pauni Dist. Bhandara Conducted two days Agricultural Exhibition in the college on date February 15, 16- 2020. 24 stalls of agricultural products were set up by the farmers in the exhibition for selling their product. Outcomes:1)People in the village visited the exhibition and got the knowledge of New Trends in Agriculture and Biological Agriculture. 2) Agricultural products were sold by farmers to visitors. 3) Students got different ideas about Agricultural products, Biological Agriculture 2)Workshop for Development of Students The Context:-Online workshop conducted for Development of Students Dates 10/06/2020 to 16/06/2020. The Practice: -Seven days workshop conducted by the college for the development of Life Skills among students. About the workshop: To inculcate the life skills and to help students for preparing themselves to face various problems in life, especially during Covid-19. We have conducted the workshop inviting the scholars in their respective fields. 3) Women Empowerment The Context: - Most of the students are from rural area, who helps their parents to earn the livelihood because majority of the students are from agriculture or daily wages earning group. Unfortunately poverty and lack of literacy among parents compel them to marry their daughters very early and the father/mother in laws as well as their husbands don't encourage them for higher education, results in drop out and irregularity. The college tries its best to help such girl students in all possible ways through State Govt. scholarships and other concessions. The college, with the help of Mentoring cell, Career Guidance cell and NSS unit, provides necessary atmosphere and guidance to the girl students. As a result of above support, we try to prepare the girl students to live with dignity in society. The Practice: - Various departments of the college have undertaken following activities for empowerment of women. Awareness Programme:- Health awareness programmes, Aids awareness programme, Pre-marriage counseling and competition exams guidance. Hidden Talent: - Through debate, essay writing, poster making, flower arrangement, dance, singing, Drama. College tries to enhance and search the hidden talent of girl students. Programmes for Locality:

- The college conducts various activities in locality. The NSS unit, in special programme camp and in regular activities inculcates the life skills and the importance of labor also. To develop the leadership among girls, the platform of NSS is provided to them. To face the problems in life the college tries to prepare the students at best level. Evidence of Success: - The increasing number of girl students shows the success of the practice of empowerment of women. Girl students began to take active part in all the activities conducted by various departments of the college. They are getting more confidence and becoming courageous. The girl students' also spreading awareness

Provide the weblink of the institution

http://balkhandecollege.com/institutional_Disti.pdf

8.Future Plans of Actions for Next Academic Year

1) Starting P.G.Courses: The College plans to start P.G. Courses. The college is located in rural area. The colleges nearby doesn't have P.G.courses. Hence the students have to go in cities for higher studies. Keeping in mind the need of rural and poor students we are starting new P.G.courses in the subjects like CommercePolitical Science, Marathi and Sociology.It is expected to have good response from the students in above subjects. 2) Infrastructural development: Though the college is having adequate infrastructure, for the new courses and increasing number of students, we are planning about the construction of more rooms. Existing infrastructure is maintained properly. 3) New short term courses: The institute has decided to add new short term courses every year. The courses will be beneficial for life skill development of students as well as to earn their livelihood. 4) Professional courses. The college is planning to start few professional courses. The courses will be helpful for students in rural area to stand on their own feet. This will be the sincere effort to fight with unemployment in our area.Students will be able to start their own business adding in the income of their parents enhancing their standard if living.